REXNORD ELECTRONICS AND CONTROLS LIMITED CIN: L31200MH1988PLC047946 Regd. Office: 92-D, Govt Ind Estate, Charkop, Kandivli (W), Mumbai- 400067. E-mail: finance@rexnordindia.com Web site: www.rexnordindia.com Tel: +91-22-39911800 Fax: +91-22-39911816

POSTAL BALLOT NOTICE

Dear Member,

Notice is hereby given pursuant to section 110 of the Companies Act, 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014 ("the **Rules**"), and read with Regulation 44(1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR"), including any statutory modification(s) or re-enactment thereof, for the time being in force, for obtaining assent of the Shareholders of the Company by means of Postal Ballot and voting through electronic means ("Remote e-voting") on the Resolutions set out in this Notice.

Pursuant to section 102 of the Companies Act, 2013, the explanatory statement pertaining to the resolutions, stating the material facts and the reasons thereof is set out below for your consideration and the postal ballot form is annexed with this notice.

The Company has appointed Mr. Mahesh Kumar Soni, Partner of GMJ & Associates, Company Secretaries (Membership No. FCS : 3706), as Scrutinizer for conducting the voting including e-voting in a fair and transparent manner.

Voting through postal ballot/ remote e-voting shall commence from **February 16, 2018 at 9:00 A.M (IST) and end on March 17, 2018 at 5:00 P.M (IST).** The scrutinizer's decision on the validity of votes shall be final. If a member votes via both modes, votes given via e-voting shall be finally considered by the scrutinizer.

Shareholders desiring to exercise their vote by postal ballot:

- > Read carefully instructions given on the back side of postal ballot form.
- Send duly filled form to "The Scrutinizer" not later than 5:00 P.M (IST) on March 17, 2018

Shareholders desiring to exercise their vote by e-voting:

- > Read carefully instructions for e-voting given on the back side of postal ballot form.
- > Voting shall be closed by CDSL on March 17, 2018 at 5:00 P.M (IST).

The Scrutinizer after completing the scrutiny of postal ballot forms (Including e-voting) will submit his report to the Chairman on or before **March 19, 2018** and results will be announced by the Chairman on **March 19, 2018** at 5:00 P.M (IST).

The results together with the scrutinizer's report will be posted on the Company's website viz. <u>www.rexnordindia.com</u> and also on the website of CDSL viz. <u>www.cdslindia.com</u> besides being communicated to the BSE where the company's shares are listed.

The date of declaration of results of the postal ballot and remote e-voting shall be treated as the date on which the appended resolutions would be deemed to have been passed, if approved by requisite majority.

In the event the draft resolutions as set out in the notice are assented by the requisite majority by means of e-voting or postal ballot (whichever method the shareholder opts for), those shall be deemed to have been passed as special business at an Extraordinary General Meeting.

SPECIAL BUSINESS:

<u>ITEM NO. 1</u>

ALTERATION OF THE OBJECT CLAUSE OF THE MEMORANDUM OF ASSOCIATION OF THE COMPANY.

To consider and, if thought fit, to give assent or dissent to pass the following resolution as **special** *resolution* through postal ballot process:

"RESOLVED THAT pursuant to the provisions of sections 4, 13 and other applicable provisions, if any, of the Companies Act, 2013, (including any statutory modifications or reenactment thereof, for the time being in force), and the rules framed there under, consent of the members of the Company be and is hereby accorded to substitute the headings of clause III (A) and clause III (B) of the Memorandum of Association of Company in following manner:

III (A). "The objects to be pursued by the Company on its incorporation are:" III (B). "Matters which are necessary for furtherance of the objects specified in clause III (A) are:"

RESOLVED FURTHER THAT clause III (A) of the Memorandum of Association of the company be altered by inserting following clause 2 after clause 1 and consequently changing the numbering of the other clauses as may be appropriate;:

2. To carry on in India and Abroad the business independently or in Joint Venture or in Collaboration as Manufacturer, Processor, Buyer, Seller, Supplier, Trader, Importer, Exporter, Stockiest and Dealer in Dry fruits, Foodstuffs, Gift Items, Fans of all types including exhaust fans, Refrigerators, Coolers, Refrigeration & its spare parts, Cosmetic Items, Jewellery of all kinds, Ornaments, Metal & Metal Scrap, Cloth of all kinds, Ready Made Garments, Tools including Hand Tools, Nut Bolts, Chemicals, Properties, Pharmaceuticals, Herbs & Crude Drugs, Ayurveda Items, Herbal items, Spices of all types, Eatables, Agricultural Products, Agriculture Plantation, Consumer Goods, Dairy Products, Foods Articles, Pulses, Solvent Products, Cosmetic items, Vegetable Products, Tobacco, Minerals, Metals, Electric & Electronic items, Consumer Goods, House-Hold Goods, Hardware Items, Computers, Computer Hardware & Software's, Telecommunications, Information Technology, Iron & Steel, Building materials, Glass & Glass Products, Rubber & Rubber Products, Handicraft Articles, Toys, Wire & Wire Products, All type of Automobile items, Machinery & their Parts, Industrial Components, Plastic & Plastic items, Precious Stones, Tea & Coffee, Forest Products, all type of Stationery items, Cartoons, Corrugated Boxes and all other articles related to above.

RESOLVED FURTHER THAT the clause III (C) of the Memorandum of Association of Company having heading "Other Objects:" be deleted completely and consequently there shall be no Other Objects. "

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board (including Committee(s) thereof and/or any Director or any individual delegated with powers necessary for the purpose) be and is hereby authorized to do all such acts, deeds, matters and things, as may be necessary, proper or expedient without being required to seek any further consent or approval of the Company or otherwise to the end and intent that they shall be deemed to have been given all necessary approval thereto expressly by the authority of this resolution."

<u>ITEM NO. 2</u>

ALTERATION OF THE LIABILITY CLAUSE OF THE MEMORANDUM OF ASSOCIATION OF THE COMPANY.

To consider and, if thought fit, to give assent or dissent to pass the following resolution as **special** *resolution* through postal ballot process:

"RESOLVED THAT pursuant to the provisions of Sections 4, 13 and other applicable provisions, if any, of the Companies Act, 2013, (including any statutory modifications or reenactment thereof, for the time being in force), and the rules framed there under, consent of the members of the Company be and is hereby accorded to substitute the Liability clause IV of Memorandum of Association of Company with following clause IV:

"IV: The Liability of members is limited and this liability is limited to the amount unpaid, if any, on the shares held by them."

Registered Office: 92-D Govt Ind Estate Charkop Kandivli (W) Mumbai - 400067 On behalf of the Board For Rexnord Electronics and Controls Limited

> -/Sd/-Kishorechand Talwar (DIN: 00351751) Chairman & Managing Director

Place: Mumbai Dated: January 23, 2018.

Notes:

- 1. The explanatory statement pursuant to Section 102 of the Companies Act, 2013, stating all material facts and the reasons for the proposal is annexed herewith.
- 2. The Postal Ballot Notice is being sent to the Members whose names appear on the Register of Members/List of Beneficial Owners as received from Central Depository Services (India) Limited (CDSL) as on February 9, 2018 (End of Day), being the 'cut-off' date. The Postal Ballot Notice is being sent to Members in electronic form to the email address registered with their Depository Participant / the Company's Registrar and Share Transfer Agents. For members whose email IDs are not registered, physical copies of the Postal Ballot Notice are being sent by permitted mode along with a postage-prepaid self-addressed Business Reply Envelope.
- 3. Members whose names appear on the Register of Members/List of Beneficial Owners as on the cut-off date i.e, February 9, 2018 (End of Day) will be considered for the purpose of voting. A person who is not a Member as on the cut-off date should treat this notice for information purpose only.
- 4. Resolutions passed by the Members through postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the Members.
- 5. The Board of Directors has appointed Mr. Mahesh Kumar Soni, Partner of GMJ & Associates, Company Secretaries (Membership No. FCS : 3706), as the Scrutinizer to conduct the Postal Ballot process including e-voting process in a fair and transparent manner.
- 6. In compliance with provisions of Section 108 and 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to offer e-voting facility to its Members holding equity shares as on the cut-off date i.e. February 9, 2018 (End of Day), to exercise votes through electronic voting system ('remote e-voting') on the e-voting platform provided by Central Depository Services (India) Limited (CDSL).
- 7. The Members can opt only one mode for voting i.e. either by physical ballot or evoting. If you are opting for e-voting, then do not vote by physical ballot and vice versa. However, in case Member(s) cast their vote both via physical ballot and evoting, then voting validly done through e-voting shall prevail and voting done by physical ballot shall be treated as invalid.
- 8. In case a Member wishes to obtain a printed Postal Ballot Form or duplicate, he or she may send an email to <u>finance@rexnordindia.com</u>. The Registrar and Transfer agent / Company shall forward the same along with postage-prepaid self-addressed Business Reply Envelope to the Member.
- 9. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on the cut-off date i.e., February 9, 2018 (End of Day).

- 10. The material documents referred to in the accompanying Explanatory Statement are open for inspection at the Registered Office of the Company during office hours on all working days from the date of dispatch of the notice until the last date for receipt of votes by postal ballot/e-voting.
- 11. The postal ballot/ e-voting period commences on February 16, 2018 (9:00 a.m. IST) and ends on March 17, 2018 (5:00 p.m. IST). During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date, i.e., February 9, 2018, (End of Day), may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting on (March 17, 2018 at 5.00 p.m. IST). Once the vote on a resolution is cast by a Member, he or she will not be allowed to change it subsequently.
- 12. The vote on postal ballot cannot be exercised through proxy.
- 13. Members voting in physical form are requested to carefully read the instructions printed in the postal ballot form and send the duly completed and signed postal ballot form in the enclosed self-addressed postage pre-paid envelope to "The Scrutinizer" so as to reach the Scrutinizer before 5:00 p.m. on or before March 17, 2018. The postage will be borne by the Company. However, envelopes containing postal ballots, if sent by courier or registered/speed post at the expense of the Members will also be accepted. Any postal ballot form received after the said date and time period shall be treated as if the reply from the Member has not been received.
- 14. The Scrutinizer will submit his report to the Chairman or any other director after the completion of scrutiny of the postal ballots including e-votes submitted. The results of the postal ballot including e-voting will be announced on or before **March 19, 2018** at the registered office of the Company and will also be displayed on the website of Company (www.rexnordindia.com), and communicated to the stock exchanges, depository, registrar and share transfer agent on the said date.
- 15. The date of announcement of results of Postal Ballot shall be the date on which the resolution would be deemed to have been passed, if approved by the requisite majority.

16. Voting through Electronic means:

In compliance with provisions of Section 108 and 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to offer e-voting facility to all its Members, to enable them to cast their votes electronically instead of dispatching the physical Postal Ballot Form by post. The Company has engaged the services of CDSL for the purpose of providing e-voting facility to all its members.

- A. The instructions for shareholders voting electronically are as under:
- (i) The voting period begins on 9.00 a.m. (IST) on February 16, 2018 and ends on 5.00 p.m.(IST) on March 17, 2018 During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e., February 9, 2018 (End of Day) may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form	
PAN	 Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field. 	
Dividend	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as	
Bank Details	etails recorded in your demat account or in the company records in order to login.	
OR Date of	• If both the details are not recorded with the depository or company please enter	
Birth.	the member id / folio number in the Dividend Bank details field as mentioned	
(DOB)	in instruction (iv).	

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided

that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (x) For members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this notice.
- (xi) Click on the EVSN for the relevant Company i.e **REXNORD ELECTRONICS AND CONTROLS LIMITED** on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xvii) If a demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xix) Note for Non Individual Shareholders and Custodians
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.

- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u>, under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u>.

B. For members who receive the notice of postal ballot in physical form:

- i. Members holding shares either in demat or physical mode who are in receipt of Notice in physical form, may cast their votes. Please refer instructions below for more details.
- ii. Members may opt for e-voting. Please follow all steps from Sr. No. A (i) to Sr. No. A (xx) above, to cast vote.

In the event, a member casts his votes through both the processes i.e. e-voting and ballot form, the votes in the electronic system would be considered and the ballot form would be ignored.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013.

<u>ITEM NO. 1</u>

ALTERATION OF THE OBJECT CLAUSE OF THE MEMORANDUM OF ASSOCIATION OF THE COMPANY.

This is to inform the members that there is need to alter the object clause of Memorandum of Association of Company in order to make it compliant with the provisions of the Companies Act, 2013, therefore the headings of clause III (A) and clause III (B) are recommended for change and clause III (C) Other Objects for deletion.

Further, the Board of Directors at their meeting held on January 23, 2018, decided to diversify into the business of trading activities which will result in amendment to the Main objects of the Company. The Board has decided to alter clause III (A) of the Main Object by inserting new clause 2 after existing clause 1 and consequently changing the numbering of the other clauses as may be appropriate.

Your directors hereby recommend resolution set out at Item No. 1 of the Postal Ballot Notice for member's approval as **special resolution**.

None of the Directors/Key Managerial Personnel of the Company/their relatives are in any way, concerned or interested, financially or otherwise in the special resolution set out in Item No. 1 except to the extent to their shareholding in the Company, if any.

ITEM NO. 2

ALTERATION OF THE LIABILITY CLAUSE OF THE MEMORANDUM OF ASSOCIATION OF THE COMPANY.

This is to inform the members that there is need to alter the Liability Clause of Memorandum of Association of the Company in order to make it compliant with the provisions of the Companies Act, 2013 whereby liability of members shall be limited to the amount unpaid, if any, on the shares of the company.

Your directors hereby recommend resolution set out in Item No. 2 for member's approval as **special resolution.**

None of the Directors/Key Managerial Personnel of the Company/their relatives are in any way, concerned or interested, financially or otherwise in the special resolution set out in Item No. 2 except to the extent to their shareholding in the Company, if any.

Registered Office: 92-D Govt Ind Estate Charkop Kandivli (W) Mumbai - 400067 On behalf of the Board For Rexnord Electronics and Controls Limited

> -/Sd/-Kishorechand Talwar (DIN: 00351751) Chairman & Managing Director

Place: Mumbai Dated: January 23, 2018

REXNORD ELECTRONICS AND CONTROLS LIMITED

CIN: L31200MH1988PLC047946

Regd. Office: 92-D, Govt Ind Estate, Charkop, Kandivli (W), Mumbai- 400067.

E-mail: <u>finance@rexnordindia.com</u> Web site: <u>www.rexnordindia.com</u> Tel: +91-22-39911800 Fax: +91-22-39911816

POSTAL BALLOT FORM

:

:

Serial No.....

- Name(s) and Registered Address of the sole : / first-named shareholder
- 2. Name(s) of Joint-Holder(s), if any
- 3. Registered Folio No. /DP ID No. and Client : ID No.
- 4. Number of Equity Shares held
- 5. I/We hereby exercise my /our vote in respect of the **Special Resolutions** to be passed through Postal Ballot for the business stated in the Notice dated January 23, 2018 of the Company by sending my/our assent or dissent to the said Resolutions by placing the tick ($\sqrt{}$) mark in the appropriate column.

Item No.	Description	No. of Shares	I / We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	Alteration of the Object clause of the Memorandum of Association of the Company in order to insert one new clause after existing clause 1 of clause (III) (A) and to make it compliant with provisions of Companies Act, 2013.			
2.	Alteration of Liability clause of Memorandum of Association of company to make it compliant with provisions of Companies Act, 2013.			

Place:

Date:

(Signature of the Shareholder)

ELECTRONIC VOTING PARTICULARS

EVSN (Electronic Voting Sequence Number)	USER ID	PASSWORD

Note:

1. Please read the instructions printed overleaf and in the notice of the postal ballot carefully before exercising your vote.

2. Last date for receipt of postal ballot form by the Scrutinzer: Saturday, March 17, 2018.

INSTRUCTION:

- 1. A Member desirous of exercising his/her vote by postal ballot may complete this postal ballot form and send it to the following address of the scrutinizer by prepaid BR envelope enclosed or by post / courier to: The Scrutinizer, **Rexnord Electronics and Controls Limited**, 92-D Govt Ind Estate Charkop Kandivli (W) Mumbai MH 400067.
- 2. This Form should be completed and signed by the Members (as per the specimen signature registered with the Company / Depositories.) In case of joint holding, this Form should be completed and signed by the first named Member and in his/her absence, by the next named joint holder.
- 3. Unsigned, incomplete, improperly or incorrectly tick marked Postal Ballot Forms will be rejected. The decision of the Scrutinizer on the validity of the Postal Ballot Form will be final.
- 4. The right of voting by Postal Ballot Form shall not be exercised by a Proxy.
- 5. The voting rights shall be reckoned on the paid up equity share registered in the name of member as on February 9, 2018.
- 6. There will be only one Postal Ballot Form for every Folio / DP-Client ID irrespective of number of joint shareholder(s).
- 7. A Member can opt for only one mode of voting i.e. either through E-voting or by Postal Ballot. If a Member casts votes by both modes, then voting done through E-voting shall prevail and Postal Ballot shall be treated as invalid.

PROCEDURE AND INSTRUCTION FOR E-VOTING:

- (i) The voting period begins on 9.00 a.m. (IST) on February 16, 2018 and ends on 5.00 p.m.(IST) on March 17, 2018. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e., February 9, 2018 (End of Day) may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

in you are a more and a being being of the below.				
	For Members holding shares in Demat Form and Physical Form			
PAN	 Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. 			
Dividend Bank	< Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or			
Details	tails in the company records in order to login.			
OR Date of Birth. • If both the details are not recorded with the depository or company please enter the mer				
(DOB)	,			
·) A (1 1 1 1	() A fine entening three data its second state alight an "CLIDNAIT" to b			

(viii) After entering these details appropriately, click on "SUBMIT" tab.

- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this notice.
- (xi) Click on the EVSN for the relevant Company i.e Rexnord Electronics and Controls Limited on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xvii) If a demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xix) Note for Non Individual Shareholders and Custodians
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.evotingindia.com</u> and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u> under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u>.